MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
January 10, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Terpstra, VanderStel

Absent with notice: Trustee Haagsma

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member Fryling and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:01 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda and approval of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

Motion by Board Member VanderStel and supported by Board Member Fryling to approve the proposed agenda with Firefighter oath being postponed to the February 2022 meeting.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

5. Recognition of Individuals and/or Delegations.

No one spoke.

6. Approval of the Consent Agenda

Motion by Board Member VanderStel and supported by Board Member Terpstra to approve the Consent Agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

7. Resolution 2022-01 Recognizing Fire Chief, Paul Sheely (28 Years of Service)

Motion by Board Member Lemke and supported by Board Member Fryling to adopt Resolution 2022-01 recognizing Fire Chief Paul Sheely for his 28 years of service.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member Fryling — yes, Board Member Terpstra -- yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard — yes. Motion carried.

8. Resolution 2022-03 Recognizing Firefighter Carl Gunderson (31 Years of Service)

Motion by Board Member Terpstra and supported by Board Member Lemke to adopt Resolution 2022-03 recognizing Firefighter Carl Gunderson for his 31 years of service.

ROLL CALL VOTE: Board Member Terpstra — yes, Board Member Lemke — yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard — yes, Board Member Fryling — yes. Motion carried.

9. Resolution 2022-02 Recognizing Firefighter Ed Corson (37 Years of Service)

Motion by Board Member Lemke and supported by Board Member VanderStel to adopt Resolution 2022-02 recognizing Firefighter Ed Corson for his 37 years of service.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member VanderStel — yes, Board Member Fryling — yes, Board Member Terpstra — yes, Board Member Brew — yes, Board Member DeWard — yes. Motion carried.

10. Recommendation for appointment, Deputy Fire Chief (Cutlerville and Dutton)

Motion by Board Member VanderStel and supported by Board Member Terpstra to appoint Justin Holmes as Deputy Fire Chief (Cutlerville and Dutton).

ROLL CALL VOTE: Board Member VanderStel — yes, Board Member Terpstra — yes, Board Member DeWard — yes, Board Member Fryling — yes, Board Member Lemke — yes, Board Member Brew — yes. Motion carried

11. Department/Office Reports

A. **Planning**

1) **8462 Kalamazoo Avenue – Planned Unit Development (PUD) Rezone Request for Prairie Wolf Station**

Motion by Board Member VanderStel and supported by Board Member Terpstra to set the Public Hearing for 8462 Kalamazoo Avenue PUD Rezone Request for February 14, 2022.

ROLL CALL VOTE: Board Member VanderStel — yes, Board Member Terpstra — yes, Board Member Brew — yes, Board Member DeWard — yes, Board Member Fryling — yes, Board Member Lemke — yes. Motion carried.

2) **8390 Eastern Avenue – Rezone R-14 to Conditional C-1**

Motion by Board Member Lemke and supported by Board Member VanderStel to set the Public Hearing for 8390 Eastern Avenue Rezone R-14 to Conditional C-1 Request for February 14, 2022.

VOICE VOTE: 5 Aye. 1 Nay. Motion carried

B. Township Manager Department

1) **Additional Sick Time for Township Office Staff for Calendar Year 2022**

Motioned by Board Member Lemke and supported by Board Member Brew to grant an additional 40 hours sick time for 2022.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member Brew — yes, Board Member Terpstra — yes, Board Member VanderStel — yes, Board Member DeWard — yes, Board Member Fryling — yes. Motion carried.

12. Recognition of individuals and/or delegations

None.

13. Comments & Discussion

None.

14. Adjournment

Motion by Board Member Fryling and supported by Board Member VanderStel to adjourn the meeting at 8:48 p.m.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
February 14, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent: None

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member Terpstra and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:02 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

<u>Motion by Board Member Fryling and supported by Board Member Haagsma to approve the proposed agenda with Firefighter oath being postponed.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

5. Public Hearings.

A. 8390 Eastern Avenue Rezone

<u>Motion by Board Member VanderStel and supported by Board Member Haagsma to open the public hearing on 8390 Eastern Avenue Rezone</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

<u>Motion by Board Member VanderStel and supported by Board Member Haagsma to close the public hearing on 8390 Eastern Avenue Rezone</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

B. Prairie Wolf Station Planned Unit Development (PUD)

<u>Motion by Board Member VanderStel and supported by Board Member Terpstra to open the public hearing on Prairie Wolf Station PUD</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

11 residents spoke in opposition. Developer Mike Speedy, American Kendall Properties, reviewed the development plan and answered questions.

Motion by Board Member VanderStel and supported by Board Member Fryling to close the public hearing on Prairie Wolf Station PUD

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

6. Recognition of Individuals and/or Delegations for non-agenda items.

No one spoke.

7. Kent County Drain Commission.

Ken Yonker addressed the Township Board pertaining to additional costs to existing projects due to unknown requirements until after the project was started. The township has the option to pay the additional costs or have them assessed to adjacent property owners.

8. Approval of the Consent Agenda

Motion by Board Member Haagsma and supported by Board Member VanderStel to approve the Consent Agenda including expenditures from 01/10/2022 through 01/27/2022 totaling $282,205.26.

ROLL CALL VOTE: Board Member Haagsma — yes, Board Member VanderStel — yes, Board Member Terpstra — yes, Board Member Brew — yes, Board Member DeWard — yes, Board Member Fryling — yes, Board Member Lemke -- yes. Motion carried.

9. New Business

A. 2021-2022 Drain Projects

Motion by Board Member Lemke and supported by Board Member VanderStel to approve the additional costs of $5455 for 2021 and the $3000 to be completed in 2022.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard — yes, Board Member Fryling - yes, Board Member Haagsma — yes, Board Member Terpstra - yes. Motion carried.

B. 8390 Eastern Avenue Rezone

Motion by Board Member Fryling and supported by Board Member VanderStel to approve the 8390 Rezone from Single Family Residential (RL-14) to Neighborhood Commercial (C-1).

ROLL CALL VOTE: Board Member Fryling — yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard — yes, Board Member Haagsma — yes, Board Member Lemke - yes, Board Member Terpstra - yes. Motion carried.

C. Prairie Wolf Station PUD

Motion by Board Member Lemke and supported by Board Member Fryling to deny the creation of the Prairie Wolf Station PUD.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member Fryling — yes, Board Member DeWard — no, Board Member Haagsma — no, Board Member Terpstra — yes, Board Member VanderStel — yes, Board Member Brew - no. Motion carried 4 Yea 3 Nay.

D. 1155 84th Street – Cooks Crossing Site Condominium Parcel Amendment

Motion by Board Member Haagsma and supported by Board Member VanderStel to approve the amendment to the Cooks Crossing Site Condominiums.

ROLL CALL VOTE: Board Member Haagsma — yes, Board Member VanderStel — yes, Board Member Fryling — yes, Board Member Lemke — yes, Board Member Terpstra - yes, Board Member Brew — yes, Board Member DeWard - yes. Motion carried

E. Purchase of lamps for Division Avenue Corridor – Decorative Poles

Motion by Board Member Haagsma and supported by Board Member Terpstra to table for the purpose of researching the best solution for lighting the Division Avenue Corridor.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

F. Kent County Community Action – Low Income Assistance Program

Motion by Board Member Haagsma and supported by Board Member Lemke to approve entering into the Kent County Community Action Low Income Assistance Program and to authorize Water and Sewer Administrator Tracy Lawrence to sign the agreement.

ROLL CALL VOTE: Board Member Haagsma — yes, Board Member Lemke — yes, Board Member Terpstra — yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard – yes, Board Member Fryling - yes. Motion carried

G. Road Closure request – 2022 Diemer Run

Motion by Board Member VanderStel and supported by Board Member Fryling to grant the road closure request as presented for the 2022 Diemer Run.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

H. Briarwood Golf Course Liquor License

Motion by Board Member Haagsma and supported by Board Member VanderStel to authorize Briarwood Golf Course to apply for an upgrade to a Class C Liquor License.

ROLL CALL VOTE: Board Member Haagsma — yes, Board Member VanderStel — yes, Board Member Brew — yes, Board Member DeWard – yes, Board Member Fryling – no, Board Member Lemke - yes, Board Member Terpstra - yes. Motion carried 6 Aye. 1 Nay.

10. Recognition of individuals and/or delegations

None.

11. Comments & Discussion

The Township Board will hold a workshop session on March 14, 2022 at 5:30 pm.

12. Adjournment

Motion by Board Member Haagsma and supported by Board Member Fryling to adjourn the meeting at 10:03 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE WORK SESSION MEETING
March 14, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel (6:17 pm with notice)

Absent: None

Other attendees: Township Manager Seyferth, Assistant Planner Natalie Davenport

1. The meeting was called to order at 5:31 p.m. by Board Member DeWard and conducted by Township Manager Seyferth

2. Question of Conflict of Interest

None.

3. Discussion Points.

A. Dutton Fire Department Staffing

Deputy Chief Justin Holmes and Chief Ken VanHall presented reasons for increasing staffing at Dutton Fire Station including options for 12 hours shifts and 24 hour shifts.

B. American Rescue Plan Dollars (ARPA)

The Township Board needs to decide if monies collected from the ARPA will be considered to cover Revenue Loss. Also discussion needs to be had concerning using the monies for "community charity" projects including establishing a sub-committee and application process.

C. State Emergency Plan

Discussion on the hierarchy of responsibility in the event of an emergency was discussed between an elected official (Supervisor) and hired official (Township Manager).

4. Adjournment

Township Manager Seyferth adjourned the meeting at 6:55 p.m.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
March 14, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent: None

Other attendees: Township Manager Seyferth, Assistant Planner Natalie Davenport

Opening prayer was given by Board Member Brew and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:02 p.m. by Board Member DeWard

2. **Question of Conflict of Interest**

   None.

3. **Review of the Consent Agenda.**

No questions or changes.

4. **Meeting Agenda**

Motion by Board Member VanderStel and seconded by Board Member Terpstra to approve the proposed agenda.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

5. **Recognition of Individuals and/or Delegations for non-agenda items.**

Shirley Bruursema, Heritage Festival Chair, thank the Board for their involvement with the annual Heritage Festival. October 8, 2022 is this year's date for the Heritage Festival.

Dr. Paul France, Gaines Coordinator Improvement Authority, spoke on the bench / trash receptacle project along Division Avenue. $16,000 has been collected toward the project.

6. **Scheduled Speakers.**

A. Ken Yonker – Kent County Drain Commissioner - addressed the Township Board pertaining to the culvert of Schooley Drain under 76th Street east of Hammond Avenue is too small and is causing flooding. The culvert over 84th Street will be replaced this year with the cooperation of the Kent County Road Commission. 76th Street culvert needs to be replaced at an approximate cost of $300,000. The Drain Commission is requesting the Board pass a resolution to allow to exceed the legal limit instead of a resolutionary petition which would require public hearings. The public has requested this work and is in favor of it. Public hearings would add costs. Gaines portion of the cost will be 12%.

B. Dar Baas – Director of the Department of Public Works - addressed the Township Board pertaining to the Sustainable Business Park.

7. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the Consent Agenda including expenditures from 02/07/2022 through 02/28/2022 totaling $276,955.13 and Liquor License renewals for Logan's Restaurant #531; JD Holdings, LLC – Peppino's; TSF Apple Venture, LLC – Applebee's; Stonewater Country Club – D&B Firerock Grill; Carmelo's Italian Pizza – Tavern License; Grinning Mitton (Railtown) – Microbrewer Manufacturing License and Small Wine Maker Manufacturer's License; and Celebration Banquets, LLC.

ROLL CALL VOTE: Board Member Haagsma –- yes, Board Member VanderStel –- yes, Board Member Terpstra –- yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

8. New Business

A. Variance Standards – Zoning Board of Appeals - 1st Read

Motion by Board Member Fryling and seconded by Board Member Haagsma to set the public hearing for the Amendment of Variance Standards for Zoning Ordinance to April 11, 2022.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

B. Fire department contract for medical physicals

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve fire department contract for annual physicals and authorize using BioCare from year to year.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Lemke - yes. Motion carried.

C. Resolution - Water / Sewer connection into Dorr Township

Motion by Board Member Lemke and seconded by Board Member Terpstra to adopt the resolution supporting exploring water / sewer connection to Dorr Township.

ROLL CALL VOTE: Board Member Lemke –- yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Haagsma - yes. Motion carried.

D. Kent County Road Commission Projects – Authority to increase allocation of 2022 projects

Motion by Board Member VanderStel and seconded by Board Member Terpstra to sign the contract with the Kent County Road Commission.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes. Motion carried

E. American Rescue Plan Dollars

Motion by Board Member Lemke and seconded by Board Member Haagsma to classify the dollars as Revenue Loss.

ROLL CALL VOTE: Board Member Lemke –- yes, Board Member Haagsma - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes. Motion carried.

F. Adoption of revised Emergency Operations Plan

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the revised Emergency Operations Plan.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - no. Motion carried 6 Aye. 1 Nay.

G. Reallocation dollars for a bobcat

Motion by Board Member Fryling and seconded by Board Member Terpstra to postpone the item to gather more information to be considered again at the April 11, 2022 regular meeting.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

H. Redistricting

Motion by Board Member Haagsma and seconded by Board Member Lemke to adopt the resolution passed by the election commission.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra – yes. Motion carried.

9. Recognition of individuals and/or delegations

Jason VanderMolen reported on successful Active Shooter training to groups in the township.

10. Comments & Discussion

Board Member Fryling wants a double check for the bases on the new street light poles.

11. Adjournment

Motion by Board Member Lemke and seconded by Board Member Haagsma to adjourn the meeting at 08:33 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE WORK SESSION MEETING
April 11, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling (5:48 pm), Haagsma, VanderStel
Absent with notice: Terpstra

Other attendees: Township Manager Seyferth, Chief Ken VanHall, Assistant Chief Justin Holmes

1. The meeting was called to order at 5:37 p.m. by Township Manager Seyferth

2. Question of Conflict of Interest

None.

3. Discussion Points.

A. Dutton Fire Department Staffing

Deputy Chief Justin Holmes and Chief Ken VanHall presented reasons for increasing staffing at Dutton Fire Station including options for 12 hour shifts / 7 days a week, 24 hour shifts / 4 days a week 12 hour shifts / 3 days a week, and 24 hour shifts / 7 days a week.

4. Adjournment

Township Manager Seyferth adjourned the meeting at 6:48 p.m.

Michael Alr Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
April 11, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, VanderStel

Absent: Board Member Terpstra with notice.

Other attendees: Township Manager Seyferth, Planner Dan Wells

Opening prayer was given by Board Member DeWard and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:05 p.m. by Board Member DeWard

2. **Question of Conflict of Interest**

None.

3. **Review of the Consent Agenda.**

Board Member Brew requested the March 6, 2022 Cutlerville Fire Committee Draft Minutes be removed from the Consent Agenda for questions.

4. **Meeting Agenda**

Motion by Board Member VanderStel and seconded by Board Member Fryling to approve the proposed agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

5. **Recognition of Individuals and/or Delegations for non-agenda items.**

None spoke.

6. **Public Hearing – Variance Standards**

Motion by Board Member Haagsma and seconded by Board Member VanderStel to open the Public Hearing on Variance Standards.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

No one spoke.

Motion by Board Member VanderStel and seconded by Board Member Fryling to close the Public Hearing on Variance Standards.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

7. **Approval of the Consent Agenda**

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the Consent Agenda as amended including General Fund expenditures from 03/04/2022 through

03/19/2022 totaling $127,868.79; Water and Sewer expenditures from 03/21/2022 through 03/31/2022 totaling $356,370.75; sewer relief for 114 Dunkirk, and 6869 Hartman; First Quarter Fiscal Year Budget Report, a LUCAS Preventative Maintenance Agreement; February 2022 Building Department Revenue Report; Election Commission, Workshop, and Township Board Minutes for March 14, 2022; Community Police Officer's Report; and Byron Gaines Utility Authority March 2022 Update.

ROLL CALL VOTE: Board Member Haagsma –- yes, Board Member VanderStel –- yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

8. New Business

A. Fireworks Permit – Crystal Springs July 4th Celebration

Motion by Board Member Haagsma and seconded by Board Member Fryling to approve the Fireworks permit with Gaines Township listed as an additional insurer.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

B. Resolution - Tentative Preliminary Plat – 1701 and 2571 76th Street SE Alexander Trails

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the resolution for Tentative Preliminary Plat at 1701 and 2571 76th Street SE.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

C. Ordinance – Amendment of Variance Standards for Zoning Ordinance

Motion by Board Member Haagsma and seconded by Board Member VanderStel to adopt the ordinance amending the variance standards for Gaines Township Zoning Ordinance.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried.

D. Division Avenue – Allocation of Gaines Charter Township's Capital Funds for New Benches and Trash Receptacles

Motion by Board Member Lemke and seconded by Board Member VanderStel to approve spending Capital Funds to replace benches and trash receptacles not to exceed $20,000.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes. Motion carried

E. Division Avenue Light Poles and Heads

Motion by Board Member Lemke and seconded by Board Member VanderStel to postpone indefinitely consideration of buying decorative light poles and heads.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

F. Receive and file March 6, 2022 Cutlerville Fire Committee minutes

Motion by Board Member Brew and seconded by Board Member Haagsma to receive and file the March 6, 2022 Cutlerville Fire Committee minutes.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

G. Self-Contained Breathing Apparatus (SCBA) Compressor Fill Station

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the recommendation of the Cutlerville Fire Committee to purchase the SCBA compressor fill station.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried

H. Cutlerville Paid on Call Wage Adjustment

Motion by Board Member Lemke and seconded by Board Member VanderStel to adopt the Cutlerville Paid on Call wage increase to $16.00 / hour for those with no training, $19.00 / hour for those who are FireFighter 1 and 2 status or MFR / EMT, $22.00 / hour for those who are FireFighter 1 and 2 status and MFR / EMT, and $25.00 / hour for those who are fully trained at the status of Black Helmet.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes. Motion carried.

I. 2022 – 2023 Employee Health Benefits

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve moving all Gaines Township employees to the Simply Blue HSA plan with vision insurance included.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried

J. Reopening the Gaines Township Community Rooms to Rental

Motion by Board Member Brew and seconded by Board Member Haagsma to postpone to the May 9, 2022 Board Meeting the decision on opening Township Community Rooms June 1, 2022 to allow for more staff research.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

K. Kent County Drain Commission – Schooley Drain

Motion by Board Member Haagsma and seconded by Board Member Lemke to adopt the resolution for drain maintenance.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member VanderStel - yes. Motion carried

9. Recognition of individuals and/or delegations

No one spoke.

10. Comments & Discussion

Board Member Fryling wants a double check for the bases on the new street light poles.

11. Adjournment

Motion by Board Member VanderStel and seconded by Board Member Lemke to adjourn the meeting at 09:01 p.m.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried.

Michael Alan Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
May 09, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Terpstra, VanderStel

Absent: Trustees Fryling, Haagsma

Other attendees: Township Manager Seyferth

Opening prayer was given by Board Member Lemke and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:04 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

Motion by Board Member VanderStel and seconded by Board Member Terpstra to approve the proposed agenda.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

5. Scheduled Speakers.

Kent County Emergency Medical Services (KEMS) and Medical Director represented by Carol Sadat, President of KEMS; Yvonne Prowant, Treasurer KEMS; and Dr. Todd Chassee, Kent County Medical Director and DeVos Children's Hospital presented awards for life saving, baby delivery, and other service awards.

Dutton Christian Elementary 2nd Grade students Eliana and Maggie, along with approximately 30 fellow students, presented the need for a sidewalk from the Elementary School to 68th Street along Hanna Lake Avenue.

6. Recognition of Individuals and/or Delegations for non-agenda items.

Dan Brown, spoke on behalf of a neighbor, that there is an open drain with no cover off Harmon Farms. It is a safety hazzard.

7. Approval of the Consent Agenda

Motion by Board Member Terpstra and seconded by Board Member VanderStel to approve the Consent Agenda including General Fund expenditures from 04/01/2022 through 04/28/2022 totaling \$272,018.76; Water and Sewer Fund expenditures from 04/16/2022 through 04/28/2022 totaling \$273,832.86; 1st Quarter Funds Report; Building Department Revenue Report; Webpage stats; April 2022

Community Policing Report; March 2022 and April 2022 Fire run reports; Kent County Road Commission 2022 Budget and Five Year Plan; Byron Gaines Utitlity Authority 2021 Annual Report; and Kent District Library Custom-made schoolhouse.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

8. New Business

A. Kent County Road Commission – 92nd Street Funding Request

Motion by Board Member Lemke and seconded by Board Member Terpstra to authorize the Kent County Road Commission to add the 92nd Street Project with a budget amendment to be considered at a future meeting.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member DeWard - yes, Board Member Brew – yes, Board Member VanderStel - yes. Motion carried.

B. Kids July 4th Parade – Road Closure Request

Motion by Board Member VanderStel and seconded by Board Member Terpstra to approve the road closure request for July 1, 2022 3:30 pm to 6:30 pm in the Crystal Spring neighborhood.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

C. Community Room Event Staff Stipend

Motion by Board Member Lemke and seconded by Board Member VanderStel to approve a $50.00 weekend stipend for Community Room events.

ROLL CALL VOTE: Board Member Lemke — yes, Board Member VanderStel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes. Motion carried.

Motion by Board Member Lemke and seconded by Board Member VanderStel to approve the purchase of a cell phone for weekend Community Room events.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra – yes. Motion carried.

D. Rapid Drive Road Extension Request

Motion by Board Member VanderStel and seconded by Board Member Terpstra to authorize Steelcase Corporation to extend Rapid Drive to be conveyed to the Kent County Road Commission as a public road.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

E. First Read Amazon Planned Unit Development (PUD) Sign Amendment – Increase Sign Size

Motion by Board Member Lemke and seconded by Board Member VanderStel to set the Public Hearing to June 13, 2022.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

F. Tax Rate Request 2022

Motion by Board Member Terpstra and seconded by Board Member Lemke to adopt the 2022 mileage rate of 0.8162 mills.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel – yes. Motion carried.

G. Byron Center Television Funding (BCTV)

Motion by Board Member Lemke and seconded by Board Member VanderStel to accept and allocate $12,000 in PEG fees to BCTV.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra – yes. Motion carried.

H. Cemetery Equipment Request

Motion by Board Member Brew and seconded by Board Member Terpstra to postpone definitely the decision on purchasing a bobcat based on board discussion.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

I. Setting Time for Goal Setting Session

Motion by Board Member VanderStel and seconded by Board Member Terpstra to set a workshop for June 13, 2022.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

J. Demolition of Deteriorating Brick Flower Boxes – Outside Community Rooms Lower Level

Motion by Board Member Lemke and seconded by Board Member Terpstra to accept the proposal from DJs Landscape Management to remove the current flower boxes and to replace the area with either grass or cement as appropriate not to exceed $16,500.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel – yes. Motion carried.

9. Recognition of individuals and/or delegations

Jason VanderMolen expressed additional concern with the trucks parking and littering on Rapid Drive. Tickets are still being issued for violations. With the expansion of Rapid Drive the trucks will be more hidden.

10. Comments & Discussion

None.

11. Adjournment

Motion by Board Member VanderStel and seconded by Board Member Terpstra to adjourn the meeting at 09:28 p.m.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

Michael Alex Brew
Michael Brew, Clerk

Robert DeWard
Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
June 13, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent: None

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member VanderStel and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:08 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

<u>Motion by Board Member Lemke and seconded by Board Member Fryling to approve the proposed agenda with the addition of item N: Staybridge Suites site-plan extension.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

5. Scheduled Speakers.

None.

6. Recognition of Individuals and/or Delegations for non-agenda items.

None.

7. Public Hearing.

<u>Motion by Board Member Haagsma and seconded by Board Member VanderStel open the Public Hearing on the major Planned Unit Development for 6425 Patterson Avenue SE and 4495 68th Street for an increased sign allowance.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

<u>Motion by Board Member VanderStel and seconded by Board Member Fryling to close the Public Hearing on the major Planned Unit Development for 6425 Patterson Avenue SE and 4495 68th Street for an increased sign allowance.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

8. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the Consent Agenda including May 09, 2022 regular board meeting minutes; General Fund expenditures from 05/01/2022 through 05/31/2022 totaling $177,950.49; Water and Sewer Fund expenditures from 05/01/2022 through 05/31/2022 totaling $278,704.92; May 2022 Building Department Revenue Report; May 2022 Webpage stats; May 2022 Community Policing Report; May 2022 Cutlerville and Dutton Fire run reports; Byron Gaines Utitlity Authority May 2022 Board Update; and Kent County Emergency Medical Services Letter of Recognition.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

9. New Business

A. Dutton Fire Department Staffing

Motion by Board Member Haagsma and seconded by Board Member Terpstra to adopt Staff recommendation to staff the Dutton Fire Department 24 hours a day / 7 days a week beginning January 1, 2023.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - no, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - no. Motion carried.

B. Cutlerville Fire LUCAS Purchase

Motion by Board Member Haagsma and seconded by Board Member VanderStel to purchase a second LUCAS device for Cutlerville Fire Department.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried.

C. Cutlerville and Dutton Fire Departments Encompass Employee Assistance Program contract

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the Encompass Employee Assistance Program contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Terpstra - yes. Motion carried.

D. 1120 60th Street Rezone from Residential 10 to Residential 3

Motion by Board Member Lemke and seconded by Board Member Fryling to table (postpone definitely) the Public Hearing for 1120 60th Street to gather environmental studies.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

E. June 16, 2022 Neighborhood Block Party – Road Closure Request

Motion by Board Member Lemke and seconded by Board Member Fryling to approve the road closure request.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

F. Interurban Transit Agreement

Motion by Board Member Haagsma and seconded by Board Member Terpstra to accept the Interurban Transit Agreement as presented.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

G. Township Maintenance Contracts

Motion by Board Member Lemke and seconded by Board Member Haagsma to grant Manager Seyferth the authority to sign the 2023 Maintenance contracts as presented.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

H. Cleaning Service Contract

Motion by Board Member Haagsma and seconded by Board Member VanderStel to continue the Meyers Cleaning Service Contract through 2025.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

I. Everett's Contract

Motion by Board Member Haagsma and seconded by Board Member Terpstra to extend the Everett's contract by one year.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes. Motion carried.

J. Township Parking Lot Repairs

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the contract with A-1 Asphalt, Inc.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes. Motion carried.

K. Proposed Resolution to approve a major PUD Amendment for 6425 Patterson Avenue, SE and 4495 68th Street for an increased sign allowance

Motion by Board Member Lemke and seconded by Board Member Haagsma to approve the planning commission's recommendation for approving the major PUD Amendment resolution for increased sign allowance.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - no, Board Member Terpstra - no, Board Member VanderStel - no. Motion carried.

L. Proposed Ordinance to approve a major PUD Amendment for 6425 Patterson Avenue, SE and 4495 68th Street for an increased sign allowance

Motion by Board Member Lemke and seconded by Board Member Haagsma to approve the planning commission's recommendation for approving the major PUD Amendment ordinance for increased sign allowance.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Terpstra - no, Board Member VanderStel - no, Board Member Brew - yes. Motion carried.

M. Parks & Trails Master Plan Contract

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the planning commission's recommendation to hire MC Smith and Associates (MCSA) to develop the Parks and Trails Master Plan.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

N. Staybridge Site Plan Extension

Motion by Board Member Haagsma and seconded by Board Member Terpstra to extend the Staybridge Site Plan for one final year.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried.

9. Recognition of individuals and/or delegations

None.

10. Comments & Discussion

Changing Township Hall hours for an evening and closing at Noon on Fridays.

11. Adjournment

Motion by Board Member Haagsma and seconded by Board Member Lemke to adjourn the meeting at 09:06 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE SPECIAL MEETING
June ~~06,~~ 13 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent: None

Other attendees: Attorney

Opening prayer was given by Board Member DeWard

1. The meeting was called to order at 5:31 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Closed Session

Motion by Board Member Haagsma and seconded by Board Member VanderStel to enter into closed session.

Township Board went into closed session to consult with legal council regarding Caleydonia, LLC vs. Gaines Charter Township.

Motion by Board Member Fryling and seconded by Board Member Terpstra to end closed session.

11. Adjournment

Motion by Board Member Haagsma and seconded by Board Member Lemke to adjourn the meeting at 06:34 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

Michael Alex Brew
Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
July 11, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent: None

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member Terpstra and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:03 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

Motion by Board Member VanderStel and seconded by Board Member Haagsma to approve the proposed agenda with the addition of item N: Staybridge Suites site-plan extension.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

5. Scheduled Speakers.

Kent District Library – Shirley Bruusma, Lance Werner, and Kiosha Deltema gave their annual review of the 2021 library year.

Dan Veldhuizen – Siegfried Crandall – recapped the 2021 Audit noting a few items that need to be adjusted. Recommendations include the tax fund and escrows being recorded using BS&A instead of the current method and changing budgeting from a function level to a activity or departmental level to avoid state inquiries.

6. Recognition of Individuals and/or Delegations for non-agenda items.

Paul France – discussed the Division bench project

7. Approval of the Consent Agenda

Motion by Board Member VanderStel and seconded by Board Member Fryling to approve the Consent Agenda including the June 13, 2022 regular board meeting minutes; General Fund expenditures from 06/01/2022 through 06/30/2022 totaling $128,909.16; Water and Sewer Fund expenditures from 06/01/2022 through 06/30/2022 totaling $388,543.98; 2nd Qtr. Financial Report; June 2022 Building Department Revenue Report; June 2022 Webpage stats; June 2022 Community Policing Report; June

2022 Cutlerville and Dutton Fire run reports; Byron Gaines Utitlity Authority June 2022 Board Update; Local Housing Information; and Kent County Tentative E-911.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Fryling - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

8. New Business

A. Transfer Funds from General Fund to Public Safety

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the transfer of funds to the Public Safety Fund.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes. Motion carried.

B. Fixed Asset Capitalization Policy

Motion by Board Member Lemke and seconded by Board Member Terpstra to adopt the Fixed Asset Capitalization Policy effective July 2022.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes. Motion carried.

C. Township Maintenance Contracts

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the Township Maintenance contracts.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes. Motion carried.

D. New Contract for Managed Print Environment

Motion by Board Member Lemke and seconded by Board Member VanderStel approve moving from Applied Imaging to Noordyk Business Equipment.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes. Motion carried.

E. Rezone 6972 & 6980 Division Avenue – 1st Read

Motion by Board Member Haagsma and seconded by Board Member Fryling to set the Public Hearing for August 8 for 6972 and 6980 Division Avenue.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

F. Hoffman Meadows Plot Review

Motion by Board Member Lemke and seconded by Board Member Fryling to approve the Final Preliminary Plat Approval and Final Plat Phase 1 North Approval.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Fryling - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

G. Master Plan Committee Assignments

1. Introduction – Waayenberg; Brew
2. Natural Features & The Environment – Wiersema; VanderStel; Lemke
3. Community Facilities & Utilities – Haagsma; Fryling; DeWard
4. Population – Rober; Brew
5. Neighborhoods – Rober; Waayenberg; Terpstra; Lemke
6. Commercial and Industrial Development – Haagsma; Rober; Thomas; Fryling
7. Land Use Development Patterns – Giarmo; Billips; DeWard
8. Mobility – Haagsma; Waayenberg; Terpstra
9. Parks, Recreation, and Trails – Wiersema; Thomas; VanderStel

H. Area Sidewalks

General discussion on future of sidewalk development in the township.

I. Township Vehicle

Motion by Board Member Lemke and seconded by Board Member Haagsma to allow staff to purchase a vehicle not to exceed $30,000 without having to obtain 3 quotes.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes. Motion carried.

9. Recognition of individuals and/or delegations

Dan Broekhuizen – Avalon Point Homeowner Association spoke on the issue of speed and amount of traffic on 68th street with a request to lower the speed to 45 mph from 55 mph.

10. Comments & Discussion

Changing Township Hall hours has been pushed back until the end of the year. Active shooter training will be on August 23, 2022 for Township staff.

11. Adjournment

Motion by Board Member Haagsma and seconded by Board Member VanderStel to adjourn the meeting at 09:30 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
August 8, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Terpstra, VanderStel

Absent with notice: Trustees Fryling, Haagsma

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member DeWard and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:03 p.m. by Board Member DeWard

2. Question of Conflict of Interest

None.

3. Review of the Consent Agenda.

No questions or changes.

4. Meeting Agenda

<u>Motion by Board Member VanderStel and seconded by Board Member Terpstra to approve the proposed agenda.</u>

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

5. Scheduled Speakers.

The Right Place – Randy Thelen gave the annual review of the past year, explanation of the goals and work of The Right Place, and current and future trends in economic development.

6. Recognition of Individuals and/or Delegations for non-agenda items.

Gabe Hudson – addressed concerns about the August 2, 2022 election.

William Hirsch - addressed concerns about the August 2, 2022 election.

7. Public Hearing.

A. Rezoning of 6972 and 6980 Division Avenue from Neighborhood Commercial (C-1) to General Commercial (C-2)

<u>Motion by Board Member VanderStel and seconded by Board Member Terpstra to open the public hearing.</u>

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

No one spoke.

Motion by Board Member VanderStel and seconded by Board Member Terpstra to close the public hearing.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried.

8. Approval of the Consent Agenda

Motion by Board Member Terpstra and seconded by Board Member VanderStel to approve the Consent Agenda including the July 11, 2022 regular board meeting minutes; General Fund expenditures from 07/01/2022 through 07/31/2022 totaling $98,363.76; Public Safety Special Assessment District expenditures totaling $153,069.16; Division Avenue Improvements expenditures totaling $48,012.59; Building Inspections totaling $9,640.35; Water and Sewer Fund expenditures totaling $392,653.76; July 2022 Building Department Revenue Report; July 2022 Webpage stats; July 2022 Community Policing Report; July 2022 Cutlerville and Dutton Fire run reports; Byron Gaines Utitlity Authority July 2022 Board Update; Kent County Road Commission Funding; Kent County Drain Commission Cranberry Lake Intercounty Drain; and Kent County reporting hiring a Second Deputy County Administrator.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard – yes. Motion carried.

9. New Business

A. Recognition of dedication of flag for David Warsen

Motion by Board Member Brew and seconded by Board Member Lemke to adopt the resolution recognizing the official dedication of the flagpole located at 6700 South Division Avenue, Southeast to honor U. S. Navy Seal David J. Warsen.

ROLL CALL VOTE: Board Member Brew - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member DeWard - yes. Motion carried.

B. Recognition of POW/MIA day

Motion by Board Member VanderStel and seconded by Board Member Lemke to adopt the resolution to provide for the designation of September 16, 2022 as "Prisoner of War / Missing in Action recognition day".

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

C. 6972 and 6980 Division Avenue Rezone

Motion by Board Member Lemke and seconded by Board Member Terpstra to adopt the ordinance to amend the Gaines Charter Township zoning ordinance as provided for in Chapter 27 thereof by amending section 1.6 and the Township zoning map.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

D. 418 Brownell payment in lieu of sidewalk

Motion by Board Member VanderStel and seconded by Board Member Lemke to adopt the resolution for a payment of $2,058.75 in lieu of sidewalk installation at 418 Brownell Street Southeast, Grand Rapids, Michigan 49548.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Terpstra - yes. Motion carried.

E. Set annual Special Assessment public hearing review for September 12, 2022

Motion by Board Member VanderStel and seconded by Board Member Terpstra to set the Special Assessment Public Hearing review for September 12, 2022.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

F. Township's annual commitment to The Right Place

Motion by Board Member VanderStel and seconded by Board Member Terpstra to increase the Township's 2023 commitment to The Right Place to $4,000.00

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

G. Cutlerville Fire parking lot repairs

Motion by Board Member Terpstra and seconded by Board Member VanderStel to contract with A-1 Asphalt to repair the Cutlerville Fire Department parking lot.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

H. Cutlerville Fire Ballistic Vests purchase recommendation

Motion by Board Member Terpstra and seconded by Board Member Lemke to purchase ballistic vests for the Cutlerville Fire Department not to exceed $30,000

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

I. Dutton Fire Station landscaping recommendation

Motion by Board Member Lemke and seconded by Board Member VanderStel to contract with Sneller to landscape the Dutton Fire Station not to exceed $10,000.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Terpstra - yep, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

J. Township Manager's salary increase based on annual review

Motion by Board Member VanderStel and seconded by Board Member Lemke to approve the Township Manager's review and to approve the salary increase to $110,000 retroactive to May 19, 2022.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Terpstra - yes. Motion carried.

K. Dedicating funds for parkland property acquisition

Discussion about putting money aside to plan for possible park land or open space acquisition if or when the opportunity presents itself.

L. Proposed Plant Rehabilitation and Industrial Development District Policy revisions

Discussion about reviewing the current Public Act 198 policy pertaining to qualifications and investment thresholds.

10. Recognition of individuals and/or delegations

No one spoke.

11. Comments & Discussion

Revisions to how public comment will be addressed in Township meetings.

12. Adjournment

Motion by Board Member VanderStel and seconded by Board Member Lemke to adjourn the meeting at 09:43 p.m.

VOICE VOTE: 5 Aye. 0 Nay. Motion carried on voice vote.

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
September 12, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent with notice: None

Other attendees: Township Manager Seyferth, Community Development Director Dan Wells

Opening prayer was given by Board Member Lemke and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:01 p.m. by Board Member DeWard

2. **Question of Conflict of Interest**

    None.

3. **Review of the Consent Agenda.**

Nothing removed from the consent agenda

4. **Meeting Agenda**

Motion by Board Member VanderStel and seconded by Board Member Terpstra to approve the proposed agenda with the addition of item j - trailer.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. **Scheduled Speakers.**

None

6. **Recognition of Individuals and/or Delegations for non-agenda items.**

Shirley Bruursema invited all in attendance to the annual Heritage Festival, October 8, 2022 from 9 AM to 3 PM

7. **Public Hearing.**

    A. Special Assessment District

Motion by Board Member Haagsma and seconded by Board Member VanderStel to open the public hearing.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

No one spoke.

Motion by Board Member VanderStel and seconded by Board Member Terpstra to close the public hearing.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried.

8. Approval of the Consent Agenda

Motion by Board Member VanderStel and seconded by Board Member Haagsma to approve the Consent Agenda including the August 08, 2022 regular board meeting minutes; General Fund expenditures from 08/06/2022 through 08/26/2022 totaling $94,572.60; Public Safety Special Assessment District expenditures totaling $285,236.90; Building Inspections totaling $9,243.60; Water and Sewer Fund expenditures totaling $417,441.66; August 2022 Building Department Revenue Report; August 2022 Webpage stats;August 2022 Community Policing Report; August 2022 Cutlerville and Dutton Fire run reports; Byron Gaines Utitlity Authority August 2022 Board Update; Kent County ARPA Community Engagement & Decision-Making Process; and Kent County Drain Commission Beesing Drain, Emmons Lake Drain, and Duncan Lake Intercounty Drain.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

9. New Business

A. Wastewater Collection and Water Supply Public Participation Agreement

Motion by Board Member Haagsma and seconded by Board Member Lemke to adopt the resolution with changes noted in Number 2 and the Certification portion of the resolution.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes. Motion carried.

B. Updates to the Township Industrial Facilities Tax (IFT) Policy

Motion by Board Member VanderStel and seconded by Board Member Haagsma to update the IFT Policy with typing corrections noted by the Planning Department.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

C. Water / Sewer Development Contract River Birch

Motion by Board Member Haagsma and seconded by Board Member Fryling to approve the River Birch Water / Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Fryling - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member DeWard - yes. Motion carried.

D. Water / Sewer Development Contract Hoffman Meadows

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the Hoffman Meadows Water / Sewer Development Contract.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

E. Water / Sewer Development Contract Rapids Drive Extension

Motion by Board Member VanderStel and seconded by Board Member Haagsma to approve the Rapids Drive Extension Water / Sewer Development Contract.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

F. Michigan Association of Municipal Clerks Election Security Grant

Motion by Board Member Haagsma and seconded by Board Member VanderStel to accept the Elections Security Grant.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes. Motion carried.

G. Election workers compensation

Motion by Board Member Haagsma and seconded by Board Member Lemke to approve the increase in election worker compensation as presented.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes. Motion carried.

H. Annual maintenance / repairs Cutlerville Engine 36

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the maintenance costs of $15,000 for Engine 36.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Lemke - yes. Motion carried.

I. Township Trailer purchase

Motion by Board Member Haagsma and seconded by Board Member Lemke to purchase a trailer not to exceed $6,000.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Fryling - yes. Motion carried.

10. Recognition of individuals and/or delegations

No one spoke.

11. Comments & Discussion

None

12. Adjournment

Motion by Board Member Haagsma and seconded by Board Member Lemke to adjourn the meeting at 08:21 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING WITH BYRON TOWNSHIP
October 10, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent with notice: None

Other attendees: Township Manager Seyferth, Byron Township Trustee Board, Chief VanHall, Deputy Chief Holmes

Opening prayer was given by Board Member Hooker and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:12 p.m. by Byron Township Supervisor Tillema

2. Question of Conflict of Interest

None.

3. Recognition of individuals and/or delegations

None.

4. Approve Cutlerville Fire Department Budget.

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve the 2023 Cutlerville Fire Department Budget

ROLL CALL VOTE: Board Member Fryling - yes, Board Member VanderStel - yes, Board Member Haagsma - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

5. Replacement of Cutlerville Engine 37

Motion by Board Member Haagsma and seconded by Board Member Terpstra to approve replacing Cutlerville Engine 37 not to exceed $1,750,000.00 with payment made at time of delivery.

ROLL CALL VOTE: Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Fryling - yes. Motion carried.

6. Comments & Discussion

Discussion on the 4 parcels of land that make up the Cutlerville Fire Station and grounds.

The combined board watched a follow-up video on the Fairwood Court house explosion.

7. Adjournment

Adjournment of the meeting at 08:35 p.m. by quick voice vote.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR MEETING
NOVEMBER 14, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel

Absent with notice: None

Other attendees: Township Manager Seyferth

Opening prayer was given by Board Member Fryling and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:00 p.m. by Board Member DeWard

2. Question of Conflict of Interest

Board Member VanderStel on Gannon School presentation.

3. Review of the Consent Agenda.

October 10, 2022 7:00 PM combined Byron Township meeting minutes removed from the consent agenda

4. Meeting Agenda

Motion by Board Member VanderStel and seconded by Board Member Haagsma to approve the proposed agenda with the addition of pulled minutes from the consent agenda.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Scheduled Speakers.

None

6. Recognition of Individuals and/or Delegations for non-agenda items.

Fire Chief VanHall informed the Township Board of Captain Darryl Oliver and Engine Operator Dave Van Putten receiving the 2022 Leland Gayheart Prevention Award for among other items smoke and Carbon Monoxide alarm installation program.

Denny Cooper spoke his support for the Gannon School House move to Prairie Wolf Park.

Bryan Diemer spoke his support for the Gannon School House move to Prairie Wolf Park.

7. Public Hearings

A. Public Hearing on Proposed FY 2023 Budgets

Motion by Board Member Terpstra and seconded by Board Member Haagsma to open the Public Hearing on the Proposed Fiscal Year 2023 budgets.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Township Manager Jonathan Seyferth explained the Proposed Fiscal Year 2023 Budgets.

No one from the public spoke.

Motion by Board Member VanderStel and seconded by Board Member Haagsma to close the Public Hearing on the Proposed Fiscal Year 2023 budgets.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

B. Public Hearing to Repeal Chapter 8 Animals of the Township's Ordinance

Motion by Board Member Haagsma and seconded by Board Member VanderStel to open the Public Hearing to Repeal Chapter 8 of Gaines Charter Township Ordinances per request of the Kent County Sheriff's Office.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Lieutenant John DeGroot

Motion by Board Member Haagsma and seconded by Board Member VanderStel to close the Public Hearing to Repeal Chapter 8 of Gaines Charter Township Ordinances per request of the Kent County Sheriff's Office.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

8. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the Consent Agenda excluding the 7:00 pm Byron Township Combined Meeting Minutes but including the October 10, 2022 5:30 PM board meeting minutes; General Fund expenditures from 10/01/2022 through 10/31/2022 totaling $262,446.11; Public Safety Special Assessment District expenditures totaling $93,263.23; Building Inspections totaling $8,999.14; Water and Sewer Fund expenditures totaling $299,513.54; 7884 Eastern Avenue Water and Sewer Connection Fee Payment Plan totaling $97,302.80;6925 Fairway Vista Drive Utility Bill Relief totaling $36.57; 7341 Heather Ridge Court Utility Bill relief totaling $336.27; 104 Lily Street Utility Bill relief totaling $347.03 Cutlerville Engine 36 Maintenance totaling $23,254.66; Dutton Engine 69 repairs projected to total $6,000.00; Vacation / Sick Time Conversion one time formula to transition to 24 hour shifts; October 2022 Webpage stats; October 2022 Community Policing Report; October 2022 Cutlerville and Dutton Fire run reports; Byron Gaines Utility Authority October 2022 Board Update; Kent County Administrator's Digest; and Grand Valley Metro Council Department of Transportation Fall Newsletter.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes. Motion carried.

9. New Business

A. Approval of the 7:00 PM Combined Meeting with Byron Township Meeting Minutes with exclusion change

<u>Motion by Board Member Haagsma and seconded by Board Member VanderStel to approve the Combined Meeting with Byron Township Meeting Minutes with the noted change.</u>

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

B. Resolution Establishing the Supervisor's 2023 Salary

<u>Motion by Board Member Haagsma and seconded by Board Member VanderStel to adopt the resolution establishing the Supervisor's 2023 Salary.</u>

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

C. Resolution Establishing the Clerk's 2023 Salary

<u>Motion by Board Member Haagsma and seconded by Board Member Fryling to adopt the resolution establishing the Clerk's 2023 Salary.</u>

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Fryling - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes. Motion carried.

D. Resolution Establishing the Treasurer's 2023 Salary

<u>Motion by Board Member VanderStel and seconded by Board Member Terpstra to adopt the resolution establishing the Treasurer's 2023 Salary.</u>

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

E. Resolution Establishing the Trustee's 2023 Per Diem

<u>Motion by Board Member Terpstra and seconded by Board Member VanderStel to adopt the resolution establishing the Trustee's 2023 Per Diem.</u>

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Lemke - yes. Motion carried.

F. Resolution Exempting Gaines Township from Requirements of Public Act 152 of 2011

<u>Motion by Board Member Haagsma and seconded by Board Member VanderStel to adopt the resolution exempting Gaines Township from requirements of Public Act 152 of 2011.</u>

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

G. Resolution Setting the Public Safety Special Assessment Rate to .75 mil

Motion by Board Member Lemke and seconded by Board Member Haagsma to adopt the resolution setting the Public Safety Special Assessment Rate to .75 mil.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Fryling - yes. Motion carried.

H. Resolution Adopting the 2023 Budget

Motion by Board Member VanderStel and seconded by Board Member Terpstra to adopt the resolution adopting the 2023 Township Budgets.

ROLL CALL VOTE: Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Fryling - no, Board Member DeWard - yes. Motion carried.

I. Resolution to Repeal Chapter 8 Animals of the Township's Ordinance

Motion by Board Member Haagsma and seconded by Board Member Lemke to set the 2023 Budget Hearing for November 14, 2022.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member VanderStel - yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

J. Dutton Fire Department Hiring Full-Time Firefighters

Motion by Board Member Brew and seconded by Board Member Haagsma to hire 5 full time firefighters as recommended by the interview committee.

ROLL CALL VOTE: Board Member Brew - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member VanderStel - yes. Motion carried.

K. Dutton Fire Department Personnel Handbook Addendum

Motion by Board Member Lemke and seconded by Board Member Terpstra to adopt the addendum to the Gaines Township Personnel manual.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes. Motion carried.

L. Dutton Fire Department Turnout Gear / Uniform Orders

Motion by Board Member Lemke and seconded by Board Member Fryling to approve the purchase of turnout gear and uniforms for the newly hired full time Dutton firefighters.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Terpstra - yes. Motion carried.

M. Fund Transfer From General Fund to Public Safety Fund

Motion by Board Member Haagsma and seconded by Board Member VanderStel to transfer $1,000,000.00 from the General Fund to the Public Safety Fund.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member VanderStel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes. Motion carried.

N. Township Manager Interview Timeline / Special Meeting December 5, 2022

Motion by Board Member Brew and seconded by Board Member Terpstra to discuss Township manager position at 5:30 pm Monday, December 5, 2022.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

O. Amend Supervisor's Salary For Remainder Of 2022

Motion by Board Member Haagsma and seconded by Board Member Terpstra to increase the Supervisor's salary by $600 a week based upon the increase in hours worked from 24 hours to 40 hours.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member VanderStel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes. Motion carried.

10. Recognition of individuals and/or delegations

None.

11. Comments & Discussion

The Township extending utility services on Division south of 100th Street.

12. Adjournment

Motion by Board Member Lemke and seconded by Board Member Haagsma to adjourn the meeting at 09:22 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

______________________ ______________________

Michael Brew, Clerk Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR BOARD MEETING
December 05, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Haagsma, Terpstra, VanderStel
Absent: None

Other attendees: Former Township Manager Seyferth

1. The meeting was called to order at 7:00 p.m. by Board Member DeWard after prayer and the Pledge to the flag.

2. Question of Conflict of Interest

None.

3. Approval of the agenda

Motion by Board Member Lemke and seconded by Board Member VanderStel to approve the proposed agenda.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

4. Closed Session

Motion made by Board Member Lemke and seconded by Board Member Haagsma for the Gaines Charter Township Board of Trustees to meet in closed session, December 5, 2022 at 7:13 pm, pursuant to the Open Meetings Act, being MCL 15.268 et seq., in regard to confidential attorney-client privilege legal advice presented in a written legal opinion.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Motion made by Board Member Haagsma and seconded by Board Member VanderStel to leave closed session at 8:08 pm.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

5. Township Manager Search Discussion

General Discussion with former Township Manager Jonathan Seyferth about what to look for in a Gaines Charter Township Manager.

- Does not spend too much time with Fire Departments, Planning, and Assessing
- Does not seek to establish a public works department at this point
- Does not seek to make Gaines Charter Township a city
- Does not seek to establish a finance department at this point
- Does take over much of the Human Resources responsibilities
- Does establish constant communication with the Elected Officials through a monthly meeting
- Does maintain a monthly Department Head Meeting

6. Adjournment

Motion made by Board Member Haagsma and seconded by Board Member Fryling to adjourn the meeting at 9:32 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor

MINUTES OF GAINES CHARTER TOWNSHIP BOARD FOR THE REGULAR 6:00 BOARD MEETING December 12, 2022

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling (6:15 pm), Haagsma, Terpstra, VanderStel
Absent: None

Other attendees: Township Attorney, Cliff Bloom; McGraw Morris P.C. Attorney, Craig R. Norland

1. The meeting was called to order at 6:00 p.m. by Board Member DeWard after prayer and the Pledge to the flag.

2. Question of Conflict of Interest

None.

3. Approval of the agenda

Motion by Board Member Terpstra and seconded by Board Member Lemke to approve the proposed agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

4. Closed Session

Motion made by Board Member Haagsma and seconded by Board Member Lemke at 6:02 pm for the Gaines Charter Township Board of Trustees to go into closed or executive session under the Michigan Open Meetings Act pursuant to MCL 15.268(1)(e) to consult with the Township's attorneys regarding settlement strategy and a possible settlement of the lawsuit of Calyedonia, LLC v Gaines Charter Township (Case No. 22-03226-CBB), which would include a proposed Consent Judgement.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Lemke - yes, Board Member DeWard - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Brew - yes. Board Member Fryling absent for this vote. Motion carried.

Motion made by Board Member Haagsma and seconded by Board Member Fryling to leave closed session at 6: 47 pm.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member VanderStel - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried.

5. Adjournment

Motion made by Board Member Haagsma and seconded by Board Member VanderStel to adjourn the meeting at 6:48 p.m.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Michael Alex Brew

Michael Brew, Clerk

Robert DeWard, Supervisor